FUNDING SUPPORT / PRACTICAL TOOLKIT

Project Budget

Know the cost. Show the funding gap.

Build a transparent cash budget with visible assumptions, funding allocations and actual expenditure. Keep requested funds, confirmed support and non-cash contributions distinct.

01

Cost

Build quantities and rates using clear assumptions.

02

Allocate

Assign confirmed sources without charging a cost twice.

03

Compare

Track actuals, remaining gaps and reasons for variance.

A practical bundle for small teams

Visual guide + editable Excel workbook + adaptable documents + fictional worked examples.

CUSTOMISABLE ADMINISTRATION TOOLS
Adapt to your organisation and each funder’s actual requirements. No funding guarantee, automatic reminders or direct data submission.

03 / FICTIONAL WORKED EXAMPLE

See what the numbers really say.

All names, amounts and results on this page and in the example CSV files are invented for learning. They are not client results.

Venue / 10 × NZ$100	**NZ$1,000**
Facilitation / 20 × NZ$80	**NZ$1,600**
Planned cash cost	**NZ$2,600**
Confirmed support	**NZ$1,600**
Cash funding gap	**NZ$1,000**

Fictional Fund A confirms $600 for venue and $1,000 for facilitation. An additional $1,000 request is still pending, so the gap remains $1,000. In-kind volunteer time does not reduce this cash gap.

Try it in the workbook

Enter C01 and C02 in Budget, then the two confirmed allocations. Set venue support to 1,100 against the 1,000 venue cost to see OVER allocated. Restore 600 after the test.